



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

ELECTRICAL ADMINISTRATIVE BOARD
Ottawa Building, Upper Level Conference Room 4
611 West Ottawa Street
Lansing, Michigan 48933

APPROVED 02/09/2023

MINUTES

November 3, 2022
10:00 a.m.

MEMBERS PRESENT

Mr. Scott Weaver, Chairperson
Ms. Mashell Carissimi
Mr. Aaron Cooper
Mr. Joseph Gillespie
Mr. Adam Krouse
Mr. Keith Kurdziel
Mr. Keith Lambert- Nonvoting Ex Officio Member
Mr. Robert Werbrouck
Mr. Matthew Wolterstorff

MEMBERS ABSENT

Mr. Donald Iverson, Vice Chairperson

DEPARTMENT PERSONNEL ATTENDING

Mr. Andrew Brisbo, Bureau Director, Administration, BCC
Mr. Jon Paradine, Division Deputy Director, Inspections Division, BCC
Mr. Lance Ash, Chief, Electrical Section, BCC
Ms. Amanda Johnson, Departmental Analyst, Administrative Section, BCC
Ms. Tracie Pack, Departmental Analyst, Administrative Section, BCC

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chairperson Weaver called the meeting to order at 10:04 a.m. A quorum was present at that time.

2. APPROVAL OF AGENDA

A **MOTION** was made by Board Member Gillespie and **SECONDED** by Board Member Wolterstorff to approve the agenda. **MOTION CARRIED UNANIMOUSLY.**

3. APPROVAL OF MINUTES

A. August 11, 2022

A **MOTION** was made by Board Member Kurdziel and **SECONDED** by Board Member Carissimi to approve the minutes of the August 11, 2022 meeting. **MOTION CARRIED UNANIMOUSLY.**

4. APPLICANTS APPEALING DENIAL

A. Mark Charboneau - Master Electrician Examination

Mr. Mark Charboneau appeared before the Board to appeal denial of his Application for Master Electrician Examination per the requirements of MCLs 339.5709 and 339.5713.

Mr. Charboneau was present to provide testimony regarding his examination for review.

Following discussion, a **MOTION** was made by Chairperson Weaver and **SECONDED** by Board Member Werbrouck to deny Mr. Charboneau's appeal due to lack of reference to working under supervision of a master, not enough hours, and lack of notarized documents. **MOTION CARRIED UNANIMOUSLY.**

B. Caleb Michael Bowman - Master Electrician Examination

Mr. Caleb Michael Bowman did not appear before the Board to appeal denial of his Application for Master Electrician Examination per the requirements of MCLs 339.5709 and 339.5713.

Mr. Bowman was not present to provide testimony regarding his examination for review.

Following discussion, a **MOTION** was made by Board Member Wolterstorff and **SECONDED** by Board Member Kurdziel to deny Mr. Bowman's appeal due to not holding a journeyman's license for 2 years. **MOTION CARRIED UNANIMOUSLY.**

C. James Gallo - Master Electrician Examination

Mr. James Gallo appeared before the Board to appeal denial of his Application for Master Electrician Examination per the requirements of MCLs 339.5709 and 339.5713.

Mr. Gallo was present to provide testimony regarding his examination for review.

Following discussion, a **MOTION** was made by Board Member Cooper and **SECONDED** by Board Member Carissimi to postpone Mr. Gallo's appeal to allow staff time to review 2002 letter from the Township of Ira stating the Township previously approved for him to take the Master Electrician's examination. **MOTION CARRIED UNANIMOUSLY.**

D. Robert Madary - Journey Electrician Examination

Mr. Robert Madary appeared before the Board to appeal denial of his Application for Journey Electrician Examination per the requirements of MCLs 339.5709 and 339.5715.

Mr. Madary was present to provide testimony regarding his examination for review.

Following discussion, a **MOTION** was made by Board Member Werbrouck and **SECONDED** by Board Member Gillespie to deny Mr. Madary's appeal due to lack of notarized hours and documentation showing the master he worked under. **MOTION CARRIED UNANIMOUSLY.**

5. **UNFINISHED BUSINESS**

None.

6. **NEW BUSINESS**

None.

7. **BUREAU QUARTERLY REPORT**

Deputy Director Lambert reported on the following:

Bryan Bryson began September 4, 2022, as the new manager hired to fill the long-term manager vacancy in the Administrative Section.

Andrew Brisbo joined the Bureau as its new Director.

The Benton Harbor project is 99% completed and five (5) months ahead of schedule.

The 2018 Building and Mechanical Codes are being rescinded, and the Bureau will instead be moving ahead to the 2021 cycle for these codes. The Electrical Code will be the 2023 version.

Bureau staff met with the burglar and fire alarm industry where code and rules adoption were discussed. Additionally, discussed were the local units of government not following the licensing statute stating who can provide plan documents for review.

Currently, the City of Grand Rapids has their own electrical licensing program. However, as the State is better equipped to provide more frequent examinations, the City will be turning their licensing program over to the State effective January 1, 2023.

The Legislature has amended the Open Meetings Act requiring public meetings be recorded. The changes will take effect in 2023.

8. PUBLIC COMMENT

None.

9. NEXT MEETING DATE – FEBRUARY 9, 2023

The Board is scheduled to meet next at 10:00 a.m. at 611 West Ottawa Street, Lansing, MI 48933 in Upper Level Conference Room 4 on February 9, 2023.

10. ADJOURNMENT

A **MOTION** was made by Board Member Kurdziel and **SECONDED** by Board Member Gillespie to adjourn the meeting at 11:00 a.m. **MOTION CARRIED UNANIMOUSLY.**